

SECURITY CLASSIFICATION (if any)

S/ASST

DISPOSITION FORM ~~CONFIDENTIAL~~ *J*

FILE NO.

SUBJECT

Annual Security Information

TO Chiefs of Offices
and Staff Divisions

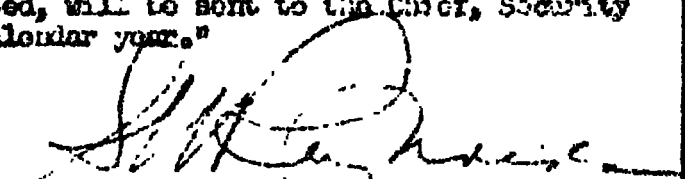
FROM SIC

DATE 31 Jan 54
O.P. Shaw/50751

COMMENT NO. 1

Your attention is invited to NSA Regulation 122-1 Section IV par X, dated 29 Apr 1954:

"All cleared civilian employees and military personnel assigned to Staff Divisions and Offices will be re-instructed annually on all phases of on-the-job security. This instruction will be accomplished as of 1 January of each calendar year, beginning 1 January 1955, and is the responsibility of the Chiefs of the Staff Divisions or Offices concerned. A certificate (FCS-270), to the effect that all assigned personnel have been re-instructed, will be sent to the Chief, Security Division no later than 31 January of each calendar year."



S. WESLEY REYNOLDS
Chief, Security Division

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Declassified and approved for release by NSA on 05-08-2014 pursuant to E.O. 13526