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CIVILIAN EMPLOYMENT BOARD
 Minutes of Meeting Held
 7 October 1947

Copy #7
 AS-14

Mr. Friedman

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PRESENT:

Lt. Colonel John M. Libby
 Major Hamill D. Jones
 Major Jack M. Faulds
 Major Maurice H. Klein
 1st Lt. C. B. Will
 1st Lt. H. S. Buchanan

Dr. S. Kullback
 Mr. Alfred W. Rose
 Mr. F. B. Rowlett
 Dr. A. Sinkov
 Mr. John L. Sullivan
 Mr. James J. White

1. REPORT OF SUBCOMMITTEE ON PROMOTION OF DORIS DEMING

The following report was submitted and approved without comment:

1. The subcommittee, composed of Mr. Rose, Dr. Sinkov, Mr. Rowlett, and Mr. Sullivan, appointed at the last meeting on 16 September to review the case of Doris Deming, met in my office on 17 September at 11:30. The 201 Files of the following persons were reviewed for the purpose of determining which was best qualified for the position in question:

Sharp, Walter P., Jr.	Crypt Branch
Alexander, Virginia Ellen	Cryptanalytic
Deafenbaugh, Paul W.	Crypt Branch
Deming, Doris M.	83 Methods Branch
Kinney, David B.	Crypt Branch
Stephens, Elizabeth	93 Crypt Branch
Harrington, Ann Porter	Crypt Branch
Nielson, James R.	Cryptanalytic
Slater, William H.	Cryptanalytic
Stevenson, Alfred B.	Cryptanalytic
May, William E.	Cryptologic Branch
MacNeill, Mary B.	Cryptologic
Metcalf, Phyllis R.	Cryptologic Branch
Proschan, Frank	Cryptologic Branch
Hall, Samuel R.	Cryptanalytic
Morris, George W.	Crypt Branch
Nichoalds, Virginia	Crypt Branch
Rosebrock, Mary N.	76 Cryptologic Branch
Goldner, Isidore	Cryptologic Branch

After a thorough study of all files, it was agreed that Miss Doris Deming, of AS-83, present incumbent, and Mr. Walter P. Sharp, Jr., Crypt Branch, were the two most qualified. After a further study, it was considered that Miss Deming was the most qualified for the position in question. At the meeting of the full board on 16 September it was agreed that if the

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subcommittee agreed upon one name, that it could be assumed that the full board approved. If, however, more than one name was selected as being equal in qualifications, such names would be presented to the entire board at the next meeting. In that Doris Dexing was a unanimous selection, the recommendation to promote her will be forwarded to Colonel Hayes for final review.

2. The recommendation was forwarded to and approved by the Chief, Army Security Agency.

As stated in the report, the recommendation of the board was approved by Colonel Hayes.

2. PROMOTIONS

Cecil Corry, AS-84
Re-establishment of Position
Traffic Analyst (P-4) to Traffic Analyst (P-5)

At the outset, Mr. Sullivan explained that this P-5 position has been approved by the Chief of the Agency and forwarded for consideration of the Civilian Employment Board. Discussion followed and Mr. Sullivan asked for further recommendations. Mr. Rowlett named five individuals from AS-90 whom he deemed eligible, and general discussion was held on qualifications and alignment of positions.

Dr. Kullback then suggested that a subcommittee be appointed to examine this case as was done in a previous similar situation. Mr. Sullivan named the following subcommittee:

Mr. F. B. Rowlett
Dr. A. Sinkov
Dr. S. Kullback
Major H. D. Jones
Mr. J. L. Sullivan

Meredith Gardner, AS-93B
Research Analyst (Crypt) P-3 to Research Analyst (Crypt) P-4

Upon presentation of Mr. Gardner's case, Mr. Sullivan asked if there were other recommendations. There being none, he asked for a motion that the promotion be approved. The motion was made, seconded and carried.

3. VISITING INSPECTORS

Mr. Sullivan announced that two inspectors from the Department of the Army are making an inspection of the personnel situation within the Agency. The inspectors will go into the operating divisions and will talk to division chiefs concerning various matters pertaining to job alignment and personnel administration. The purpose of the inspection, Mr. Sullivan added,

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is to see if the Agency meets personnel requirements as set forth by the Department of the Army. The inspectors will make recommendations based on their findings.

4. PROMOTION

Lt. Colonel Libby assumed chairmanship in order to discuss the proposed promotion of Mr. John L. Sullivan, AF-80, Administrative Assistant, CAF-10, to Personnel Officer, AS-61, CAF-12. As there were no other recommendations, Lt. Colonel Libby asked for a motion that the promotion be approved. The motion was made, seconded and carried.

5. TARDINESS

Mr. Sullivan resumed chairmanship of the meeting and asked for other subjects for discussion by the Board. Lt. Colonel Libby mentioned that he had observed increased laxity in the observance of normal opening and closing hours by civilian personnel. The consensus of opinion was that this matter is the responsibility of individual supervisors who should be notified to take corrective measures. Further discussion brought out the point that at least some tardiness is due to transportation difficulties. Major Faulds explained that Captain McCullough has been tabulating complaints concerning bus service; a conference with the Arnold Bus Company will be held in the immediate future.

There being no further subjects for discussion, the Board adjourned.



JOHN L. SULLIVAN
Acting Chairman
Civilian Employment Board

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