

Serial: 3023  
14 May 54

Dr. Stewart S. Cairns  
 Head, Department of Mathematics  
 University of Illinois  
 Urbana, Illinois

Dear Stewart:

This is to acknowledge your letter of 29 April in which you stated your transportation preferences for the trip to Washington for the 20-21 May Panel meetings. I am inclosing copies of your travel orders and a transportation request for this trip. In regard to the T/R, we were unable to arrange the transportation exactly as requested, since Chicago is not an official duty point on your itinerary. However, the T/R can be applied to any modification of the route you desire. Also inclosed for your convenience is an instruction sheet with the required forms so that you may receive compensation as promptly as possible for any expense incurred.

The planned orientation on the 20th for the "new" members will not begin until around 11:00 a.m., after all the required security and personnel processing is accomplished for those who need it.

Sincerely,

WILLIAM F. FRIEDMAN  
 Executive Secretary  
 NSA Scientific Advisory Board

6 Incls:  
 w/s

cc: AG  
 C/S  
 S/ASST (Mr. Friedman)

M/R: Acknowledging Dr. Cairns' acceptance to attend 20-21 joint Panel meetings. Enclosing all necessary forms to complete trip. Note time of meeting.

Lt. I T. McDonald/60493/10May54/can